



## Blakey Printing Company Order Form

Please feel free to fill out the order form below and either print or submit online. Also, please indicate whether you are placing an order or requesting a quote.

Before you order, please be sure that it meets all the following requirements in order to assure the fastest possible service.

- All files created must include image files (TIFF, PICT, EPS) and linework files (EPS) as well as the fonts used within your document file(s) on the disk(s) you provide. TIFF and EPS Bitmapped graphics should be saved as CMYK/300 dpi, at 100%, and please do all sizing, cropping, and rotating of photos. EPS vector graphics are also accepted. A form to provide this information to us is required.
- Always include a marked-up hard copy of your document along with your file.
- Always provide PMS # or CMYK mix for spot colors.
- Always provide your documents in the native application format.
- Files can be accepted in the following media: Zip Drive, CD-ROM, and Floppy Disk(s). If the format that you use is not listed, please call for (270) 765-2909 for its availability.
- Supported File Formats: Adobe Pagemaker, Adobe Illustrator, Adobe Photoshop, Adobe Acrobat PDF, Microsoft Publisher\*, & Microsoft Word\*.

\*Windows programs such as Microsoft Word, Excel, PowerPoint, Access, Publisher and Word Perfect are not industry standard software supporting color separations. In most cases it will be necessary to recreate or convert to a different program which will incur additional costs.

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Full Name:

Email:

Company Name:

Phone:

Fax:

Address:

City/State/Zip:

What File Format are you using:

Quantity of each document:

Number of pages per document:

Type of Printing:

Material Supplied:

Ink Colors:

Must Have By:

**If possible please complete the additional information below:**

Paper Stock:

Line Screen:

Graphic Files Included:

Fonts Included:

Total finished size of the project:

Enter any special instructions/needs, including any proof requirements, in the space below:

How will you deliver the job to us?

Email Attachment

FTP Upload

Next-Day Air

In-Person Hand Delivery

Please indicate whether you are placing an order or requesting a quote:

Requesting A Quote

Placing An Order